1. An overview of the responsibilities and functions of the executive board was provided by Pascale for the benefit of the new board members (Claire and Mike.)

2. The three named roles within the committee were agreed on for the coming term as follows:
   1. Chairperson – Pascale Gaudet
   2. Secretary – Tanya Berardini
   3. Treasurer – Claire O'Donovan
   Further named roles/areas of responsibility within the committee will be discussed at a future meeting.

3. There was some discussion and explanation of the problems affecting the running of the 2010 executive board election. Further discussion will continue at future meetings to determine a new public SOP for the provision of the election, to avoid such problems in the future.

4. The board discussed the location and timing of the next Biocurator conference. Further clarification is required from the various groups who have offered to host the next meeting. This will be discussed at the next executive board meeting and the decision will be announced to the membership as soon as possible.

5. There was extensive discussion about what our aims and goals are for the society. This will be discussed further at the next board meeting with a view to producing a list of 3–5 measurable/identifiable goals which are achievable within the next year. This list will be made available to the membership for comments and feedback by the end of this year.