

## **ISB Executive Committee Meeting.**

**Private Notes. 17 October, 2013.**

**Present:** Pascale, Moni, Melissa, Mike, Terri, Renate, Chisato, Jennifer, Claire.

**Regrets:** Marc, Alex

**Absent:**

### **1. Discuss ToDos from September Meeting.**

#### **Agreement with Database/OUP.**

**ToDo:** Write an Editorial for Database announcing and explaining the partnership.

**\*\*Actions:** Done, paper accepted

#### **Update on Biocuration Training**

**ToDo:** Capture questions from both questionnaires, and ask our membership

**\*\*Actions:** In Progress.

### **2. Topics to discuss Today:**

#### **Elections**

##### **Electoral process evaluation: Mishaps? Successes?**

No big mishaps. Participation rate at 50%

##### **Chair, Secretary, Treasurer Terms**

Currently, the terms of Chair, Secretary and Treasurer have been renewed on a yearly basis.

Proposal: Switch to 3-years terms, renewable for another 2 years, to stay within the maximum of 5 years stated by the constitution.

- The assignments are conditional to re-election (if applicable) and approval by the EC at each instatement on November 1st of each year

Implications:

- It is expected that the persons voted for C/S/T posts will remain in place for 3 years
- The yearly approval upon board instatement is expected to be a formality, but provides an opportunity to change the assignments in exceptional cases.

**ToDo:** EC members to respond approve/reject by local COB Tuesday Oct 22, 2013.

##### **Nomination procedure for Chair, Secretary, and Treasurer**

- When one of the posts is open (after a 3 years mandate, or if someone steps down or is exceptionally not approved by the board), EC members may nominate themselves (or be

encouraged to nominate themselves). If necessary there is a vote by email. An external person would manage the vote - if possible a 'Secretary emeritus': someone who knows the ISB enough to help, for example Lydie or Lorna, but external to the EC.

**ToDo:** EC members to respond approve/reject by local COB Tuesday Oct 22, 2013.

### **Executive Committee terms**

We currently have two-year terms on the EC, which means that we often go for re-election. 3-year terms would have the following advantages:

1. Would both give more stability to the members of the EC and would make the board look more stable to the membership
2. Would be more compatible with the 3-year terms for C/S/T

**ToDo:** Send around document describing proposal to change the constitution to extend terms of all EC members to 3-year terms, with a maximum of 2 consecutive terms in office.

### **TGAC meeting - April 2014**

Pascale received an opportunity to represent ISB at the TGAC meeting April 1, 2014 and are seeking support to attend. Can we cover Pascale's attendance ? (3-400 CHF)

**\*\*Actions:** Approved

### **Proposals to start new journals:**

- Cambridge press
- OMICS Group International

Pascale: proposes to reply no for now; perhaps in a couple of years it will make more sense.

**\*\*Actions:** All approve.

### **Inclusion of biocurators in the manuscript and data review process**

**Melissa** sent out an email asking:

How can we tell which biocurators participate in which data standards? Perhaps this is functionality that can be added to the website to aid in the selection of a biocurator for review of a paper, data-set, or to have on an editorial board? In this way, if an author indicates use of a data standard, then we know who we might task to review. If not, at least we can more readily determine who might be most relevant in our community to help.

-> How do we want to tackle this?

**ToDo:** Prepare article about this for ISB newsletter to inform membership and encourage volunteers for the pilot project.

### **Biocuration 2015 proposals**

Decision must be announced by Oct 30th.