

ISB Executive Committee Meeting.

Public Notes. 16 December, 2013.

Present: Alex Bateman (Chair), Pascale Gaudet, Terri Attwood, Mike Cherry, Melissa Haendel.

Regrets: Jen Harrow, Monica Munoz-Torres, Claire O'Donovan, Marc Robinson-Rechavi.

1. Outstanding action items

1.1 Update on Biocuration Training

Marc and Claire to write report about the response from Kings College, and Queen Mary University of London about having biocuration components in their programs.

1.2 Chair, Secretary, Treasurer Terms

- Need to define how many years between mandates.

Action: Pascale to send around proposed guidelines for terms of Chair, Secretary, Treasurer, and time between different terms.

1.3 Inclusion of biocurators in the manuscript and data review process

- email the resource ID folks to see if they have ideas of how to get this started.

- prepare update about the resource ID pilot for December newsletter where we can ask for participation.

- Melissa met with Jonathan Wren from Bioinformatics, who is excited to help this effort and has some suggestions. Melissa to draft update for Dec/Jan newsletter.

2. Conference update (Alex/Pascale)

Reminder to EC members to register for meeting.

Only 7-8 papers submitted so far. Less than previous years.

3. Financial arrangements with conference (Alex)

Updated version of the document circulated, with clearer text and new figure to show flow of monies between conference.

Action: All - send e-mail of approval or revisions to Alex by 20th December of the second draft of the document.

4. Promotional materials (Moni)

Agreement with DATABASE includes terms for us to provide materials for Oxford University Press to distribute at conferences. Moni will create a flyer with details of joining the society from past newsletters.

Ask Marc for some budget for this. 500 Euros.

5. Collecting ISB dues through conference registration (Alex)

Mechanism for ensuring conference registrants who claimed discount were members was discussed.

6. AOB

AGM

Alex suggested that an AGM at the conference would be a useful chance to communicate with the membership and potentially identify people to help with Society business. The committee agreed that this was a good thing to do.

Action: Alex to ask Robin for AGM slot at conference.

Award

Alex raised the possibility of the society creating a new award. This would help to celebrate biocurators and help to raise the profile of the society.

Task force formed of Melissa, Alex and Claire to report back at the next meeting.